

Board of Education Special Regular Meeting

February 17, 2022

6:00 P.M.

**Zanesville City Schools
Administration Building**

**956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

Valencia Clark - President

Lori Lee - Vice President

Kyle Baldwin

Bret Hickman

Janet Long



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Mike Young

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

D. INTRODUCTION OF GUEST

Therapy Dog - Erin Omen and Vanessa Morgan
Guaranteed Clean Energy - Andrew Bittner

E. ZEA PRESENTATIONS/COMMENTS

F. STUDENT REPORTS/UPDATES

G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

H. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education and Organizational and Special Regular Meeting on January 11, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. January Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for January:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the January 2022 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation - Certificated

Approve the resignation of Gail Gallwitz, Psychologist, effective July 29, 2022. Reason for resignation is personal.

Approve the resignation of Sandra Hiltbrunn, Intervention Specialist at Zane Grey Intermediate, effective March 31, 2022. Reason for resignation is personal.

Approve the resignation of Tamara Meaige, Teacher at Zanesville Middle School, effective October 1, 2022. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

2. Resignation - Classified

Approve the resignation of Tisha Lichtner, Bus Aide, effective January 2, 2022. Reason for resignation is transfer to full time Food Service position.

Approve the resignation of Amy Lane, Educational Aide at Zane Grey Elementary, effective February 23, 2022. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con't)**

3. Employment - Certificated

Approve the following certificated personnel for the 2021-2022 school year, pending appropriate certification requirements and background checks:

Eric Clark – Intervention Specialist at Zanesville Middle School

Experience: Step 1 College: Muskingum University

Effective Date: February 18, 2022 Amount: MA (Pro-rated)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

4. Employment - Classified

Approve the employment of Debra Martin as 3 hour Food Service at Zanesville Middle School. Effective date of employment is January 31, 2022. Salary will be Cafeteria II, step 0 from the appropriate salary schedule, pending certification and background check.

Approve the employment of Betty Bailey as a Van Driver, 8 hours/day. Effective date of employment is January 27, 2022. Salary will be MD Aide, step 0 from the appropriate salary schedule, pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

5. Employee Transfer

Approve the transfer of Dawn Daily, Educational Aide at Zane Grey Intermediate to reflect Intervention Specialist at Zane Grey Intermediate, effective March 21, 2022. Transfer due to appropriate licensure being obtained. Rate of pay will be MA, Step 4, at a pro-rated amount for the remainder of 2021-2022 school year pending background check.

Approve the transfer of Charles Hodge, Van Driver, to reflect Bus Driver, 5 hours/day, effective January 27, 2022 pending required certification and background check. Rate of pay to remain the same.

Approve the transfer of Toni (TJ) Anderson, Dean of Students at Zane Grey Intermediate, to reflect Elementary Guidance Counselor, effective 2022-2023 school year pending required certification and background check. Rate of pay will be MA+30, Step 12.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

6. Employment - Substitutes

Approve the following substitutes as listed, as and when needed, pending appropriate certifications and background checks for the 2021-2022 school year:

Substitute Teachers		
Tyler Johnston	Alyssa Whealdon	Charlea Ware

Substitute Aide/Bus Aides		
Thomas McGlade	Ellie Wolfe	

Substitute Maintenance		
Brook Winland	Dale Harry	

Substitute Food Service		
Mickayla Bidwell		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

7. FMLA Leave of Absence

Approve a leave of absence for Tina Spraggins, Teacher at Zane Grey Elementary, effective December 16, 2021 to February 21, 2022.

Approve a leave of absence for Fred Roush, Transportation, effective November 23, 2021 to April 7, 2022.

Approve a leave of absence for Nicole Karch, Teacher at Zanesville High School, effective January 10, 2022 to February 3, 2022.

Approve a leave of absence for Wendy Curtis, Teacher at Zanesville High School, effective February 16, 2022 to March 16, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

8. Leave of Absence

Approve a leave of absence for Carolyn Merola, Bus Aide, effective January 7, 2022 to March 2, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

9. Supplemental Contracts

Approve the following supplemental contracts for 2021-2022:

First Name	Last Name	Season	Sport	Position	Exp	Class
James	McMillian	Winter	ZMS Basketball-Boys	7 th Grade Coach	0	VIII
Eric	Baldwin	Spring	ZHS Tennis - Boys	Asst/Freshman Coach	0	VIII

Approve the following supplemental contracts as listed for 2022-2023:

First Name	Last Name	Season	Sport	Position	Exp	Class
Todd	Riley	Fall	ZHS Soccer - Girls	Varsity Coach	10	IV
Todd	Riley	Fall	ZHS Soccer - Girls	Summer Fitness	3	X

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

10. 21st Century - Aides

Approve the following personnel as listed as 21st Century After-School tutors for a portion of the 2021-2022 school year. Tutors will be funded through Federal Programs, at the rate of \$12 per hour plus fringes. Program operates from 3:10-5:40pm each day per schedule. One aide will work each morning from 7:45-8:45am. 21st Century Coordinator will develop schedule of operation:

Carol Trowbridge	Jennifer Stewart
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_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

11. Substitute Pay - Transportation

Approve an increase to \$16 per hour for current employees who sub as a bus driver. This rate change is effective January 3, 2022 through the end of the 2021-2022 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

12. Administrative Salary Scale

Approve an adjustment to the 2021-2022 Administrative Salary Scale to include a column for Professional Security Guard (PSG). This change is effective February 16, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

13. Membership in OHSAA (Ohio High School Athletic Association)

Approve the membership in the Ohio High School Athletic Association for the 2022-2023 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

14. Ohio Coalition for Equity and Adequacy of School Funding Resolution

Approve the attached Resolution regarding the EdChoice voucher lawsuit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

15. Licking County Educational Service Center Agreement

Approval to enter into agreement with Licking County Educational Service Center to provide virtual ESL instruction for students at a rate of \$465.73 per day (\$66.53 per hour), with a 3.5% admin fee, not to exceed \$6,400.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con't)**

16. Learn Well Agreement

Approve to enter into agreement with Learn Well to provide education service for a student while placed in a private facility. Cost will be \$45.00 per hour of instruction. This student is scheduled to have 5 hours per week. An additional charge of 33% for every 3 hours of teaching which generates 1 hour of admin/prep time. Cost not to exceed \$1,200.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

17. Stark State College Memorandum of Understanding

Approve the 2022-2023 Memorandum of Understanding (MOU) between the Zanesville High School / Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

18. Solar Generation Project - Extension

Approve the attached Addendum to request an extension to the Clean Energy Power Purchase Agreement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

19. 2021-2022 School Calendar - Revision

Approve to revise the 2021-2022 School Calendar to reflect Monday, April 11, 2022 and Tuesday, April 12, 2022 as school in session days instead of previously approved Spring Break days. The revision is due to inclement weather days.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

20. New Course of Study

Approve the following courses as listed to be adopted to the Course of Study for Zanesville High School beginning with the 2022-2023 Academic year:

- Air Rifle Marksmanship and Safety Course (JROTC Program)
- World Geography
- Intro to Sustainable Agriculture
- Intro to Aquaponics

Approve the following courses as listed to be adopted to the Course of Study for Zanesville High School beginning with the 2023-2024 Academic year:

- Civil War

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Clark _____ Hickman _____ Lee _____ Long _____ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

21. District Job Description

Approve the attached School Psychologist Assistant job description.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hickman _____ Lee _____ Long _____ Baldwin _____ Clark

22. Policy Items for Review:

Policy 2431 Interscholastic Athletics

Policy Items for Adoption:

Policy 5722 School-Sponsored Publications and Productions

Policy 7300 Disposition of Real Property/Personal Property

Policy 8740 Bonding

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Lee _____ Long _____ Baldwin _____ Clark _____ Hickman

K. REPORT/DISCUSSION ITEMS

L. BOARD COMMITTEE UPDATES

Legislative Liaison – Lori Lee

Student Achievement Liaison – Lori Lee

Audit Committee – Bret Hickman and Kyle Baldwin

Insurance Committee – Valencia Clark

Buildings & Grounds Committee – Kyle Baldwin and Valencia Clark

Business Advisory Council – Lori Lee and Janet Long

M. CLOSING COMMENTS

N. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
- _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

N. EXECUTIVE SESSION (con't)

_____ matters required by federal law or state statues to be confidential

_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Long _____ Baldwin _____ Clark _____ Hickman _____ Lee

O. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Baldwin _____ Clark _____ Hickman _____ Lee _____ Long